

FoM NSERC USRA Application Instructions

Note: Each NSERC grant holder on the Faculty of Medicine eligible supervisor list may submit only 1 application with 1 student per competition

Please ensure you meet the eligibility requirements before proceeding with this application.

To be eligible for an award a student must:

- Be a Canadian citizen or permanent resident of Canada
- Be registered in a bachelor's degree program at an eligible university at the time of application and in at least one of the two terms immediately previous to holding the award
- **Have completed all the course requirements of at least the first year of university study (or two academic terms) of a bachelor's degree** Have obtained, over the previous years of study, a minimum cumulative B- (68%) average
- Not have started a graduate studies program in the natural sciences or engineering
- Supervisors must confirm that project falls within the [NSERC mandate](#)

In addition:

- If you already hold a bachelor's degree and are studying toward a second bachelor's degree, you may still apply to this program
- You may hold only one university USRA and only one Experience Award (previously industrial USRA) per fiscal year (April 1 to March 31)
- You may hold a maximum of three university USRAs and a maximum of three Experience Awards throughout your undergraduate university career
- If you are a graduating student, you are eligible to hold a USRA as long as you were registered in at least one of the two previous terms before holding the award, have not started a program of graduate studies and have met all other eligibility requirements of the program.
- You should not receive academic credit for the work done during the term of a USRA.
- Students may take a maximum of two courses if special arrangements to make up the time have been made with the supervisor.
- Once you start working, you must be engaged, on a full-time basis for a minimum of 16 consecutive weeks, in research and development activities in the natural sciences or engineering during the tenure of the award. Shorter works terms (less than 14 weeks) are subject to exception approval from NSERC prior to submission.
- See [FAQ](#) for supervisors and students for more details
- Students must be residing in Canada in order to hold the award
- Applicants who need to average grades from multiple universities with different GPA/grading schemes must reach out to the coordinator at fom.nserc.usra@ubc.ca **prior to applying**

[For a full list of eligibility requirements follow this link.](#)

*****This is for instructional purposes only. Please submit application [here](#)*****

We recommend completing this application in a single session, however there is the option to "save and continue" the application. If you are planning on continuing at a later time, please ensure you use the **same browser** and **do not clear your cache** or your progress will be lost. Simply return to the application URL and you will be directed to where you left off.

All information provided in this application should be consistent with that provided in form 202.

We suggest that your review the [list of common errors](#) prior to submission. Application errors will affect ranking.

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Student Information

- ☐ Last name _____
- ☐ Legal first name (as on SSC account) _____
- ☐ Preferred first name _____
- ☐ Student number _____
- ☐ Email address _____

Academic Background

- ☐ Current Institution (university) _____
- ☐ Current Degree (e.g. BSc) _____
- ☐ Current Discipline (e.g., major, i.e., applied animal biology) _____

Are you a Visiting Student (i.e. not UBC)?

- ☐ Yes
- ☐ No

Year of study at the time of the application

***Note:** Although Year 1 students are eligible for this award they are unlikely to be funded. Please see website or contact fom.nserc.usra@ubc.ca for more information.

- ☐ Year 1
- ☐ Year 2
- ☐ Year 3
- ☐ Year 4

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☐ Year 5

☐ Other, please specify: _____

Citizenship Information

☐ Canadian Citizen

☐ Permanent Resident

I understand that residing in British Columbia, Canada during the award term is a requirement for holding the award

☐ Yes

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Collection of self-identification data: This information is requested by NSERC to assist the agency in monitoring the fairness of its programs and informing future measures to increase equity, diversity and inclusion among all those involved in the research enterprise.

Self-identification data are not seen or used during the review process or by the proposed research supervisor.

What is your gender?

**answers to this question are collected for aggregate purposes to monitor EDI practices and do not have any impact on the selection of awardees.*

- ☐ Female
- ☐ Male
- ☐ Non-binary
- ☐ Other
- ☐ Prefer not to say

Do you identify with a racialized community or visible minority?

**answers to this question are collected for aggregate purposes to monitor EDI practices and do not have any impact on the selection of awardees.*

- ☐ Yes
- ☐ No
- ☐ Prefer not to say

NSERC offers additional USRA awards specifically for Indigenous* students. Do you self-identify as Indigenous?

**Indigenous peoples is a collective name for the original peoples of North America and their descendants. Often, Aboriginal peoples is also used. For the purposes of this program, NSERC uses the Canadian Constitution Act, 1982 definition of Aboriginal peoples as including the Indian, Inuit, and Métis peoples of Canada.*

***answers to this question impact the total quota of awards allocated to our Faculty.*

- ☐ Yes
- ☐ No

NSERC offers additional USRA awards specifically for Black students. Do you self-identify as Black?

***answers to this question impact the total quota of awards allocated to our Faculty.*

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☐ Yes

☐ No

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Supervisor Information

Note: Each NSERC grant holder in Medicine may only submit 1 application with 1 student per competition

- ☐ Supervisor's last name _____
- ☐ Supervisor's legal first name _____
- ☐ Supervisor's preferred first name _____
- ☐ Supervisor's email address _____

UBC Supervisor's FoM Department/School. (Main FoM appointment)

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Project Title

Proposed Start Date of Award (YYYY/MM/DD)

The latest start date for a 16-week project is May 13, 2024 for the Summer term, September 4, 2024 for the Fall term or January 9, 2025 for the Winter term.

Proposed End Date of Award (YYYY/MM/DD)

If proposed work term is less than 16-weeks, please explain the reason for the shortened work term

Is this application for NSERC USRA, CIHR USRA (Black students only) or SSHRC USRA (Black students only)?

- ☐ NSERC USRA
- ☐ CIHR USRA (Black students only)
- ☐ SSHRC USRA (Black students only)

Does the proposed research project fall within the [NSERC mandate](#)?

(If the answer is "No" then research project is deemed ineligible. Please double-check against the NSERC criteria before choosing "Yes") ***unless the application is from a Black student applying to the CIHR or SSHRC USRA stream**

- ☐ Yes
- ☐ No

Will this research project be conducted remotely, onsite, or both?

- ☐ Remote only
- ☐ Onsite only
- ☐ Both remotely and onsite

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Research Subject Code

Enter the research subject code that best describes the proposed area of research

***For NSERC projects ONLY**

[Follow](#) for list of Research Subject Codes

Proposed Salary

\$6000 plus top-up amount, minimum \$9,755.20 (Assuming May 2024 start date)

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*****This is for instructional purposes only. Please submit application [here](#)*****

Please use this [GPA calculator template](#) to obtain your average GPA for all post-secondary courses. Double-check to make sure all rows entered are used in the GPA calculation.

Once you are finished, please name your file “Last Name, First Name – NSERC GPA” and upload the complete Excel file below.

Please ensure to upload an Excel file ONLY. Do not upload a PDF.

Average GPA for all post-secondary courses

(Obtained using the file linked above)

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*****This is for instructional purposes only. Please submit application here*****

Please download the following documents from the NSERC online application, merge them into a single PDF file**, then attach here. Please rename the file to: "Last name, First name - NSERC Application Files".

- Form 202 Part I
- Form 202 Part II
- Official Transcripts*

Transcripts: Must be up-to-date and show student name, name of institution, program enrolled in, complete course of study, marks, legend explaining acronyms, and include the term before the application was prepared. Must include official transcripts for all university programs merged into a single file. **You must include one copy of the back page of each set of transcripts showing the legend.*

****Example of program that can be used to merge files: <https://www.pdfmerge.com>**

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Please download the [one page CV template](#), fill it out, and upload it here in PDF format. Do not exceed one page; do not add additional information. **Please rename the file to: "Last name, First name - NSERC CV".**

As it lists on your CV and on NSERC form 202 Part I, how many scholarship and other awards have you received?

***Include only competitive awards based on academic or research excellence and/or leadership or communication abilities. Include NSERC awards and declined awards.**

As it lists on your CV, how many research papers have you published in a scientific journal?

As it lists on your CV, how many presentations have you given at a research conference?

As it lists on your CV, how many research positions have you undertaken?

END OF APPLICATION FORM